



مولانا آزاد نیشنل اردو یونیورسٹی  
مولاآباد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

A Central University established by an Act of Parliament in 1998  
(Accredited "A+" Grade by NAAC)

Notice Inviting Quotation

NIQ No **13** /MANUU/HY/ADMN/ENGG/2023-24/F**231** dated : 25-10-2023

S.No	Name of the Work	Providing and fixing of name plates at various building in the MANUU Campus Gachibowli, Hyderabad.
1.	Time Allowed for work completion	10 days
2.	Date of start of Bid Submission	25-10-2023 at 02:00 PM
3.	Last date & Time for submission of Bids	02-11-2023 at 3:00 PM

Details of Contractor/Firm

1.	Name of the Firm	
2.	Address	
3.	Phone No	
4.	Email Id	
5.	Firm Registration	
6.	GST Registration	
7.	PAN Card No	

Signature of Contractor with Stamp

*Habbem*  
26/10/23  
**Kc Engineering Section**  
**Maulana Azad National Urdu University**  
**Gachibowli, Hyderabad-32**

*Handwritten signature*



Name of the Work : Providing and fixing of name plates at various building in the MANUU Campus Gachibowli, Hyderabad.						
1) The estimate amount is inclusive of GST. 2) Comparative statement for Quoted rates shall be based on rates inclusive of GST. 3) The Bidder should intimate GST percentage separately.						
<b>SCHEDULE OF QUANTITIES</b>						
DSR No.	Description of item	Unit	Qty	Rate		Amount
				In fig	In words	
1	Providing and fixing of Polycarbonate acrylic sheet of 4mm thick of approved colour with 3M or equivalent make vinyl sticker for display of the name plates with computer designing and computerised vinyl cutting and pasting in three languages (Urdu,Hindi and English) on the acrylic sheet to be fixed in the MS tubular powder coated section of 20mm x 20mm x 3 mm including necessary holes in MS tubular sections along with suitable nut bolts etc.complete as per direction of Engineer-in-charge. Size of Plate -9" x 14 "	Nos	40			
Total Amount (excluding GST) _____ Add GST _____ Total Amount _____						

Term and conditions:

- 1) The work should be carried out strictly as per the specifications and as per the directions of the Engineer-in-charge.
- 2) Time allowed for completion of work is 10 days from the date of issue of Work Order.
- 3) The rate shall include the cost of all labour, materials and all the operations involved as described in the specification of item and nothing extra shall be paid on whatsoever account.
- 4) The rate should be quoted both in figures and words which should include all taxes etc.
- 5) The rate should be applicable to all heights and leads and transportation of materials and tools etc.
- 6) Defect liability period 6 months from the date of completion of the work

(Cont.....2)



- 7) The payment shall be made as per actual execution and measurement at site after the completion of the work in all aspects and to the satisfactory level.
- 8) The Income tax shall be deducted as per applicable and notified by Govt. of India.
- 9) In case of delay in completion of the contract, LD at 1/2 percent of the contract value per day of delay subject to the maximum of 10% of contract value/work order will be levied without assigning any reason unless extension is obtained in writing from the office on valid ground before completion date.

Copy to :

- 1) The Office of the Registrar,
- 2) Director CIT for uploading in the University website.
- 3) Notice Board.

*Abal Khan*  
26/10/23  
**I/c Engineering Section**  
**Maulana Azad National Urdu University**  
**Gachibowli, Hyderabad-32**

*[Signature]*