

प्रवेशनिदेशालय/Directorate of Admissions

प्रोफेसरवनजाएम/Prof. Vanaja M
निदेशक/Director

MANUU/DoA/F.No.37/Admissions 2023-24/

Sept. 20th, 2023

Notice

Sub: Spot Admissions 2023-24 for PG Diploma in Teaching English - reg.

The University is opening the online portal for Spot admissions for **PG Diploma in Teaching English** for candidates, who wish to apply afresh for admission and for those candidates who had applied earlier and had not got admissions.

Spot Admission Schedule 2023-24 for PG Diploma in Teaching English

| Activities | Dates |
|---|-----------------------------|
| Opening of Spot Admission Portal | 22 nd Sept. 2023 |
| Closing of Spot Admission Portal | 24 th Sept. 2023 |
| Document Verification at concerned Departments/Satellite Campuses (in person) | 25 th Sept. 2023 |
| Submission of eligible candidates list to DoA by concerned Departments/Satellite Campuses | 26 th Sept. 2023 |
| Display list of Eligible/Selected candidates | 27 th Sept. 2023 |
| Fee payment | 30 th Sept. 2023 |
| Reporting for Classes | 03 rd Oct. 2023 |

For all the details visit University website (www.manuu.edu.in).

| COURSE NAME | TENTATIVE VACANCY POSITIONS | | | | |
|--------------------------------|-----------------------------|----------|-------|-------|-----|
| | CAMPUS | CATEGORY | MERIT | WOMEN | PWD |
| PG Diploma in Teaching English | Hyderabad | General | 2 | 2 | 1 |
| | | OBC | 5 | 3 | 0 |
| | | SC | 3 | 1 | 1 |
| | | ST | 1 | 1 | 0 |
| | | EWS | 2 | 1 | 0 |

Instructions:

1. The candidates can apply for merit based PG programmes from **22nd Sept. to 24th Sept. 2023** on the Admission portal: <https://manucoe.in/regularadmission/>
2. The candidate who have already applied but not secured seat in applied course need not apply fresh. If candidates want to apply for a new course they can apply again through same registration ID.
3. The candidates will have to report at the respective Departments / Satellite Campuses with the following certificates from 10.00 am to 1.00 pm on **25th Sept. 2023**.
 - *Proof of Urdu as a language/subject/medium at 10th/12th /Graduation or equivalent from Madarasa Board.
 - *Marks sheet of 10th/SSC/equivalent Board Examination.
 - Marks sheet of 12th Board Examination.
 - *Marks sheet of qualifying examination Graduation.
 - Transfer certificate (from the Institution last studied).
 - Migration certificate (from the Institution last studied).



- *Valid Category certificates SC / ST / OBC / EWS (as per format prescribed by Government of India), if applicable.
 - *Valid Special category certificate (Kashmiri migrant / PWD / Children of Armed Personnel / Sports / NCC / NSS) if applicable.
 - Bonafide / Character certificate (from the institution last studied).
- Note: * Mandatory as relevant.**
4. **On 25th Sept. 2023 the Certificate verification will be taken up by concerned Departments. The candidates are required to be alert and available to respond for any clarification sought by the Department Verification team.**
 5. The candidates are requested to check the vacancy position and apply accordingly, mere attending counselling does not guarantee seat. University will not pay any travelling allowances.
 6. The Merit list will be displayed on **27th Sept. 2023.**
 7. To complete the admission process, again login to your admission portal and pay the required admission fee. The last date of fee payment is **30th Sept. 2023.**
 8. In case any candidate finds difficulty in uploading of certificates he/she may send an email to admissionsregular@manuu.edu.in for assistance.

Sd/-
Director,
Directorate of Admissions

Copy to: 1. Director, CIT for website
2. PRO office for press release