



No. MANUU/Exams/2023/F.104/5460

12th June 2023

CIRCULAR

Sub: Conduct of Continuous Internal Evaluation (CIE) as per Examination Regulations under Choice Based Credit System - Reg.
Ref: Approved Item No. 26.2.10 of 26th Meeting of Academic Council.

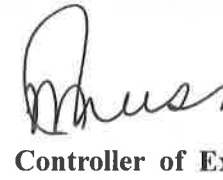
Attention is invited for conduct of Continuous Internal Assessment as per the CBCS Regulations as detailed below:

Rule 2.7.: CIE to be normally conducted by the course teacher and include midterm/weekly/ fortnightly class tests, assignments, problem solving, group discussion, quiz, mini-project and seminar throughout the Semester, with weightage for the different components being fixed for UG/PG programs and nature of the course. At the end of CIE the course teacher also needs to discuss CIE performance with students. The course teacher shall submit the CIE Award Lists of all students for the concerned courses to HoD/Principal. All course teachers must submit the Award List latest by the last day of teaching instructions. HoD/Principal shall present the Consolidated Award Lists of all courses to the Departmental Moderation Committee as prescribed by Exam Branch. The moderated Award Lists of all courses shall be displayed on the Notice Boards of the concerned department before the commencement of semester end examinations. The HoD shall ensure that the duly moderated and signed consolidated award lists of CIE should reach exam branch before the commencement of semester end examinations. Both the hard and soft copies are required as per the format prescribed by exam branch. Only those students maintaining a minimum standard in CIE (passing marks) are permitted to appear in SEE of the Course. Thus a student failing in the CIE/internal assessment and practical of any course/paper shall not be allowed to appear in SEE/semester end examinations of that course/paper and she/he has to repeat both CIE/practical & SEE in the concerned odd/even semester.

Rule 2.8.: The Head/ Principal of the Department / College shall maintain in their office a complete record of the scores obtained by the students in the CIE and shall submit the hard and soft copies of the data in prescribed format to exam branch before the commencement of semester end examinations.

It is therefore, requested to implement the CIE strictly as per the CBCS Regulations, and forward the copy of the Departmental Moderation Committee constituted. A copy of the duly moderated and signed consolidated award lists should also be forwarded to Exam Branch.

Please note that students failing in the CIE/internal assessment and practical of any course/paper shall not be allowed to appear in SEE (Semester End Examinations) of that course/paper.


12/6/2023
Controller of Examinations

The Deans / Heads of the Departments / Incharge Satellite Campuses / Principals CTEs /
Principals Polytechnic / Academic Coordinators.
The Director CIT (with a request to upload on the website).