

Date: 7<sup>th</sup> Jan, 2015

**Minutes of the Departmental Research Committee**

A meeting of the Departmental Research Committee was convened on 7<sup>th</sup> January to discuss the following agenda:

1. Progress of M. Phil students
2. Re – allocation of guides & finalization of Research topic
3. Course Work
4. Question paper setting of M. Phil and Ph.D
5. Extension of term for M. Phil and Ph. D students.
6. Any other.

Following members were present:

Prof. Mohd. Shahid I/c Dean, Arts and Social Sciences	Chairperson
Dr. Aameena Tahseen	Member
Dr. Parveen Qamar	Member
Dr. Shahida	Member Convener

The above matters were discussed thread-bear and the following decisions were made:

- It is resolved that the M. Phil students (2013-14 batch) who wish to seek an extension to complete their work, may be asked to submit their request which may be forwarded to the Dean in due course of time for approval.
- Due to unfortunate demise of Prof. Rehana Sultana, students working under her guidance are required to be provided with a new guide. The committee re-allocated the guides to her students – both those who are pursuing their Ph. D as well as M. Phil courses. Following are the details;

Name of the students	Course	Batch	Re-allocated Guide
1. Hameeda Begum	Ph.D	2009-10	*Request cannot be considered.
2. Bilal Ahmad	do	2012-13	Dr. Parveen Qamar.
3. Syed Rizwan Hyder	do	2010-11	Dr. Ameena Tahseen
4. Nisar Ahmad	do	2011-12	Dr. Shahida.
5. Saif	do	2012-13	Dr. Shahida.
6. Parveen Fathima	do	2014-15	Dr. Parveen Qamar
1. Noor ul Huda Ansari	M.Phil	2013-14	Dr.Parveen Qamar
2. Mohd.Farooque Ali	do	2014-15	Dr.Ameena Tahseen
3. Danish Khan	do	2014-15	Dr. Shahida.

- As regard Ms, Hameeda Begum-It is learnt that she has completed her term of five years in November 2014 and subsequently failed to seek extension, and the time has lapsed to consider her plea now; hence the question of re-allocation of guide does not arise.
- Noor ul Huda sought extension of time period and also requested to re-allot a guide without specifying a faculty and Dr. Parveen Qamar volunteered to guide him. Since the student was absent, his progress could not be ascertained and hence it is resolved that he should be advised to consult the concerned guide immediately.
- It is resolved that the Internal Assessment Test for the M.Phil students of current academic year shall be conducted on the following dates- 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> of January, 2015 from 11 to 2 p.m in the dept.
- It is also resolved that the Oral Presentation of the progress done so far by PhD scholars shall be conducted on 5<sup>th</sup> and 6<sup>th</sup> of February, 2015
- Any other

It was decided in the Consultative Committee's meet on 5<sup>th</sup> Jan. that the faculty shall re-structure the syllabus and upgrade the same. It was resolved that each faculty shall work towards this objective in tune with UGC-NET syllabus, on

their respective papers. And the same shall be placed for deliberations in the BOS scheduled in the month of Feb.

But it is resolved that due to the magnitude of work involved; it may not be possible to do the justice in such short time and hence it is resolved that the faculty shall take up the work on war footing and before the commencement of summer vacation shall complete the assignment, along with the references, so as to get the approval of the competent authority. The syllabus should be ready to be adopted for teaching during the academic year 2015-16.

*Gahar*  
14/11/2015  
(Amara Tahsan)

*P. Anshu*  
14/11/15

*[Signature]*  
07/11

*[Signature]*  
14/11/15