

School of Commerce and Business Management

Minutes of the Meeting of the School Board (Emergent) held at 2.00 p.m. on 30th January, 2020 in the Office of the Dean, SC & BM (CSE Building)

Present:

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| 1. Prof. Saneem Fatima, Dean, SC & BM | Chairperson |
| 2. Prof. Abdul Wahid, Dean (Technology) | VC's Nominee |
| 3. Prof. N.I. Mulla (DDE) | Member |
| 4. Prof. Badiuddin Ahmed | Member |
| 5. Prof. Mohd. Abdul Azeem | Member |
| 6. Prof. M. Razullah Khan | Member |
| 7. Dr. MA Sikandar, Assoc. Prof. | Member |
| 8. Dr. Shaik Kamruddin, Asstt. Prof. | Member |

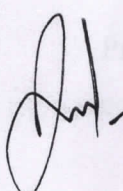

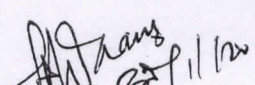
Due to paucity of time, one External Member could not be invited for the Meeting.

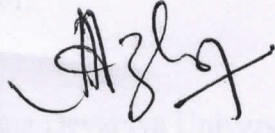
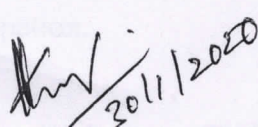
The Chairperson welcomed the Members and appraised them of taking up of one specific agenda regarding approval of the B.Com revised curriculum with syllabus as per CBCS guidelines being implemented from the current academic session as recommended by the Board of Studies of the Department of Management & Commerce held on 29th November, 2019.

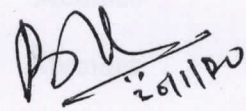
Members noted that the revised structure of B.Com programme was first considered in the Meeting of the BoS, Department of Commerce (erstwhile) on 30th April, 2019 which was again placed before the BoS, Department of Management & Commerce (after merging of the two departments). The BoS approved the structure with minor modification which has been carried out now through faculty member of Department of Management & Commerce (Copy of Minutes attached).

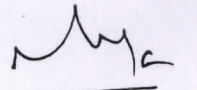
Members considered and resolved to recommend the structure of Bachelor of Commerce programme (common for regular and Distance steam) as per CBCS guidelines along with detailed syllabus effective from the academic year 2019-20 onwards to the Academic Council Meeting scheduled today i.e. 30th January, 2020 at 3.30 p.m.

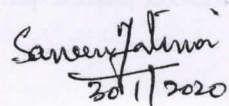
Meeting ended with vote of thanks.


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Department of Management & Commerce

**MINUTES OF THE MEETING OF BOARD OF STUDIES MEETING OF THE
DEPARTMENT OF MANAGEMENT & COMMERCE HELD ON 29TH NOVEMBER, 2019
AT 10:30 AM**

Date: 29th November, 2019
Time: 10.30 A.M.
Venue: Dept. of Management & Commerce,
CPDUMT Building, MANUU, Hyderabad.

The following Members were present:

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| 1. Prof. Saneem Fatima, | Chairperson |
| 2. Prof. Farah Naaz Gauri, | External Member |
| 3. Prof. V. Venkiah, Advisor, DDE | Special Invitee |
| 4. Prof. N.I. Mulla (DDE) | Member |
| 5. Prof. Badiuddin Ahmed | Member |
| 6. Prof. Mohd. Abdul Azeem | Member |
| 7. Dr. MA Sikandar, Assoc. Prof. | Member |
| 8. Dr. Sadat Shareef, Asstt. Prof. (DDE) | Member |
| 9. Dr. Syed Khaja Safiuddin, Asst. Prof. | Member |
| 10. Dr. Shaik Kamruddin, Asstt. Prof. | Member |
| 11. Mr. Saidalvi K. Asst. Prof. | Member |
| 12. Dr. Reshma Nikhat, Asst. Prof. | Member |
| 13. Dr. Rashid Farooqi, Asstt. Prof. | Member |
| 14. Mr. Nissar Hussain, Asstt. Prof. | Member |

Prof. Panatula Murali Krishna, Srikrishna Devaraya University, Anathapuramu, External Member
could not attend the meeting due to preoccupation.

At the outset the Chairperson welcomed the Members and briefed about the Departmental Activities. The Chairperson informed the External Member present in the Meeting about the decision of the University in merging back the two bifurcated teaching Departments viz. Department of Management and Department of Commerce into a single Department as Department of Management & Commerce (as per S.No.4 of the listed Departments under Statute 39 of the University) in terms of the decision of the 74th Meeting of the Executive Council held on 17.5.2019. Members took note of the copy of the Notification No. MANUU/ER.I(B)/F.110/384 dated 28th May, 2019 received from the University.

Thereafter, the Agenda was taken up for discussion.

Item No.1 (i) Confirmation of the minutes of the last BoS meeting of the erstwhile Department of Commerce held on 30th April, 2019.

Minutes of the BoS of the Department of Commerce has been confirmed subject to the following observations:-

(i) Regarding removal of optional subjects on the grounds of non reflection in the marks statement, members felt that generally marks of each course which a student pursued in the programme should be reflected in the Marks Statement. Hence the matter be taken with the Office of the Controller of Examinations (sub item No.3).

(ii) In view of the recent guidelines issued by the UGC, Distance Education Bureau (DEB) for bringing uniformity in the regular and distance education programmes and adopted by the Academic Council, existing B.Com programme under distance mode is to be aligned with the regular mode of examinations.(sub item No.4 & 5)

Item No.1 (ii) Confirmation of the Minutes of the last BoS Meeting of the erstwhile Department of Management held on 1st March 2019.

Minutes of the Meeting of the BoS of the Department of Management held on 1st March 2019 is approved subject to the following observations:-

(i) The proposal regarding introduction of a new specialization in Hospitality Management was taken up for detailed discussions. Members felt that the proposed specialization may bring a good placement opportunity to the student.

the Department moves into its permanent building which is now under construction (sub item No. 4 & 5).

(ii) Regarding approval of syllabus and offering of one year (two semester) P.G. Diploma in Retail Management, Members felt that instead of offering Diploma or PG Diploma in the area of Retail Management, the Department may explore the possibility of offering Add-on Part time Course in Retail Management which would help MANUU students and improve the employability. For MBA programme, one elective course in Retail Management could be offered which could be taken care of at the time of adoption of AICTE syllabus.

(iii) BoS noted that the AC in its last Meeting approved a proposal to offer part time Ph.D programme to industry persons with a higher fee from next academic year. For offering of part time PhD programme to serving teachers shall be as per the provisions of UGC Regulations and PhD Regulations approved by the Academic Council.

(iv) Regarding the relaxation of one year to candidates admitted to Ph.D part time programme in the Department with M.Phil degree (Regular mode), BoS noted that as per the amended provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009, notified by the UGC on 5th May, 2016, the minimum duration of the Ph.D programme is three years, including course work with a maximum of six years. As per clause 7.6 of the said regulations, candidates already holding M.Phil Degree and admitted to the PhD programme may be exempted by the Department from the Ph.D course work. As per the existing PhD Regulations and other conditions approved by the Academic Council, the duration of part time PhD is four years and such scholars shall be required to take 6 months leave to complete the Semester-I course work examination. Hence it was resolved to recommend six months relaxation in the minimum duration of 4 years, to those candidates with M.Phil (regular) qualification who had enrolled for part time PhD programme.

Item No.2 : Common syllabus for B.Com regular and distance modes from the Academic year 2019-20 as per UGC directives.

BOS noted the syllabus was earlier placed in the meeting of BoS of the erstwhile Department of Commerce on 30th April, 2019 and recommended for introduction from the academic year 2019-20. The BoS deliberated the common curriculum of B.Com (first year) both for Regular and Distance modes effective from current academic year 2019-20. Certain minor changes were required before the same is considered by the School Board. Chairperson is authorised to ensure the corrections are carried out after discussions with the faculty members involved in the process.

Item No. 3 : Revision of syllabus of MBA as per AICTE Norms.

Considered and approved. Members felt that AICTE recognition for MBA programme of the Department is necessary and expected to bring quality improvement of the programme with funding facility from AICTE. Besides, this would provide value addition to the students in placements. After discussions, the BoS authorised the Chairperson to take all appropriate steps for revision of syllabus and seeking approvals.

Item No. 4 : Confirmation of minutes of DRC meeting held on 6th Nov, 2019.

Considered and approved.

Item No. 5: Review of Ph.D. (Management) & Ph.D. (Commerce) syllabus.

The BoS after discussions resolved to prescribe a common syllabus for Course work for Ph.D in Management and Ph.D in Commerce with various options in emerging fields. Chairperson is authorised to add and modify the nomenclature of the Courses accordingly for placing it before the School Board for further approval.

Item No. 6: Any other Item (with the permission of the Chair)

It was brought to the notice of the BoS that on 28th November, 2019, the University has invited applications from the teachers with Management specialization for Career Advancement Scheme (CAS) under the provisions of AICTE (Career Advancement Scheme for the teachers in Technical institutions, Degree) Regulations, 2019. As per the revised conditions prescribed by the AICTE through its Regulations as attached to the University notification, those teachers who are eligible for promotion after the date of publication of the gazette notification, shall have to meet the necessary conditions such as additional qualification, undergoing Industrial Training, Pedagogical Training, Faculty Induction Program, publishing research papers etc with a time frame till 31st July, 2022. It was pointed out that some of the faculty members in the Department have to undergo the Industrial Training as per the new provisions in order to be eligible for CAS benefits as per the notification. It was resolved to recommend the cases of such teachers to the University with a letter of consent from the industrial establishments for such training for seeking duty leave etc.

Meeting ended with vote of thanks.