

Minutes of the 5th BoS English (Ordinary) held on 13/10/2009 at 11:00 am to discuss the following agenda

Agenda

Following members were present:

Prof. Siddiq Ali, Retd. Professor, Dept. of English, O.U, Hyderabad, Member

Dr. Gulfishan Habeeb, Associate Professor, DDE, MANUU, Member

Dr. Syed Mohammed Haseebuddin Quadri, Asso. Professor, Dept. of English, MANUU

Mr. Om Prakash, Asst. Professor, Dept. of English, MANUU, Member

Mr. Govindaiah Godavarthi, Asst. Professor, Dept. of English, MANUU – Special Invitee

Prof. F.U.Khan, Professor Emeritus, AMU, Aligarh could not attend being aboard

Dr. Shugufta Shaheen, Asst. Professor, Dept. of English, MANUU could not attend being on Earned Leave.

The Chairperson BoS welcomed the members and the Special Invitees

The matters under process as per decision of BoS held on 18.6.08 were taken up for Action Taken Report and discussion.

- a) The course on Maulana Azad Studies introduction^{ed} last year is in operation and has been consistently successful and popular.
- b) Dept. of English had proposed (as per decision of the BoS) that the Proficiency Course in English be converted into a Regular credited course of 100 marks for one semester in Regular MA Class. This proposal was discussed at length at the Academic Council held on 20.08.09. The item was not passed because of the objection of one member, though^{ed} the efficacy of the proposal was generally agreed upon.

Department of English proposes to take up this matter^{again} at the level of School Board and will refresh the project to be taken up as agenda item in the next AC. of SLL ✓

Members endorsed the proposal.

- c) The revised syllabus of M.Phil was presented with additions/ alterations as per the advice of last BOS(18.06.08)

The revised syllabus was approved

- d) The BoS had proposed that 'Urdu Knowing' should be adopted as one of the criteria for admission to MA/M.Phil/PhD in English.
- e) The chairman / HOD Dept. of English informed the members that the priority list will be finalized and included in the prospectus of 2010-11.
- f) The external members commented on the need to build up a Departmental library and also acquire software like EPSCO and DELNET for accessing on line journals and study materials. The chairman informed members that the Departmental library had been set up and was being continually supplemented. Dr. Shugufta Shaheen, Asst. Professor, Dept. of English was in charge of the same.
- g) Chairperson BoS further informed the members that the Guidelines for M.Phil /PhD (Regular and Part time) were now passed in the Academic Council. The formal orders were awaited. Now clarity now about the rules and regulation governing the Regular programmes is available in the new regulations.

After this discussion the minutes were confirmed and Agenda items were taken up.

2. Dept. of English had admitted 5 Students into Part time PhD programme in 2008. The members were informed that the Part time students had submitted the names, bio-data, consent letters of their respective guides along with the six monthly reports. (list enclosed)
3. M.Phil students of old batches (2007 & 2008) were seeking extension permission for completing their dissertations. Their names are as follow:

<u>S.No</u>	<u>Name</u>	<u>Enrolment No</u>
1.	Syed Ajmal Sameed	EN-MPhil-07-03
2.	Sultana Jahan	EN-MPhil-07-05
3.	Rehana Sultana	EN-MPhil-07-06
4.	Hafsa Jabeen	EN-MPhil-07-03
5.	Muhammed Ali, P.	0801040201
6.	Hina Tahir	0801040202
7.	Anand	0801040203
8.	Naseer Ahmed Naseer	0801040204
9.	Shabeer Ahmad Taing	0801040205
10.	Mohammed Khaleel	0801040206
11.	Ayesha Fatima	0801040207
12.	Mohammad Mouzood	0801040208
13.	Suresh. Babu. A	0801040209
14.	S.K.P. Ahmad	0801040210
15.	Shoukat Ahmad Tilwani	0801040211
16.	Mohd. Rafi Mohi Uddin	0801040212

Since the respective Research guides have recommended the cases, BoS endorsed the same and it was agreed that the list would be sent to the Dean, SLL&I for sanction orders in view of their concern with their future careers.

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The above students will not be eligible for Research fellowship and will be required to pay the semester fee for the extended period.

4. a) The list of admitted students into M.Phil and PhD programmes (Regular / Par time) was presented. The BoS members discussed the topics proposed by the respective scholars and suggested changes to improve the potential research and investigation, especially in case of the following:

The Departmental Research Committee would approach the following scholars and forward the suggestion of the BoS names of guides were formalized. It was decided that the scholars would be given 4-6 months' time to finalise the synopsis after discussion with the allocated guide.

1. Mohd. Maroof Shah
2. Humera Sultana
3. Rahmath Jahan

- b) Following students of M.Phil (batches 07 & 08) are unable complete their M.Phil programme because their Part - I is still held up. BoS decided that an opportunity should be provided for them to complete their programme. The guidelines for M.Phil also provided for Part - I exam of M.Phil to be held twice a year. The backlog cases should be allowed to take Part - I exam alongwith the present batch in Jan-Feb, 2010.

Special case Backlog cases:

1. Anand
2. Mohd. Mouzood
3. SKP Ahmed
4. Md. Rafi Mohiuddin
5. Mohd. Azeem Pasha (2006 batch)

5. Panel of Examiners was prepared and submitted for discussion. Members added some names, 20 names would be sent for approval in the Academic Council through School Board of SLL&I (List enclosed)
6. Department of English, with a constructive plan to expand the academic activities, came up with proposals to offer two sets of optional Papers for the MA Semester - IV of batch 2008. There would be 3 papers each in Paper - E114 and E115 (denoted as a,b,c). Students would be required to select one option each from both groups. No paper would be operated if less than 5 students offered it.

This expansion entails more workload for teachers but it is expected that the Dept. of English would be able to impress upon the authorities the urgent and pressing need to appoint teachers for Dept. of English against posts already sanctioned under XI plan, and the Sachar Committee dispensation.

7. List of admitted candidates (52) into MA class was tabled for approval.
8. Mohd. Mouzood (Enrolment No.0801040208) has approached the DRC with request for change of Topic for his M.Phil Dissertation. ~~from~~ BoS approved the change.

Original Topic:
Changed Topic:

9. Recommendation for formation of Departmental Research Committee was approved.
10. Conference proposal submitted by Mr. Om Prakash was discussed in detail. The theme proposed: "*Emerging Perspectives in Contemporary English Literatures*" was approved.

Department of English was advised to go in for UGC grants for conducting International Seminar.

Any other Item:

- a) Entrance for admission into MA was discussed and approved. Dept. of English will take up the matter at the standing Committee of Academic Council it was suggested that 70:30 ration would be followed in the Entrance Test for OT testing and descriptive type. to be operation from session 2010-11.
- b) Internal Assessment pattern would be modified to
 - (i) Two tests instead of Assignments 15marks
 - (ii) Seminar / presentation – 15 marks
- c) The Project of weekly Seminar would be set in motion w.e.f. the even semester 2010.
- d) Dept. of English would be going in for Special Assistance Programme (SAP) in the ensuing months. Proposals would be worked out. BoS suggested Interdisciplinary approach to Language and Literature studies with focus on English – Urdu literatures so as to have an orientation to Departmental agenda as well as the MANUU mandate. Once the preliminary files are readied it was proposed that Prof. Siddiq Ali would be requested to sit with colleagues in Dept. of English for fine-tuning the proposals.

e) The meeting came to an end with a Vote of thanks.

BoS noted that DOE is extending help to other Departments

Prof. Amina Kishore
Chairman
Board of Studies (English)