

**Minutes of the 4<sup>th</sup> Meeting (ordinary) of the BOS (English) held on 18.06.08  
at 11.00 am in the Committee Room, Administrative Block, MANUU.**

The meeting of the combined BOS of the Department of English and the English Section of the Directorate of Distance Education was held on 18.06.08 to discuss the following agenda:

Agenda items of the Dept. of English:

- Confirmation of Minutes of the meeting of BOS (Ordinary) held on 14.11.07
- Approval of restructured Syllabus for MA
- Approval to make PCE a credited Course
- Changes in the Structure of M Phil Courses
- Proposal for holding a National Seminar
- Departmental Journal
- Introducing 'Urdu-knowing' as an essential qualification for MA/M Phil/ PhD
- List of Experts
- Any Other Item

Following members were present:

Prof Farhatullah Khan, Prof Emeritus, DOE, AMU

Prof Siddiq Ali, Dept of English, OU (Retd.)

Dr Gulfishan Habeeb, Reader in English DDE, MANUU

Dr Syed Muhammad Haseebuddin Quadri, Reader in English MANUU

Mr Om Prakash, Lecturer in English MANUU

Special Invitees:

Dr Shugufra Shaheen, Lecturer in English

Mr Govindaiah G, Lecturer in English (Ad Hoc)

Mrs Atia Parveen Lecturer DDE

The Chairman welcomed the members and the special invitees with a brief comment on the unique nature of the recently formulated BOS. The BOS in its present shape is a joint Board of the DOE (regular) and the Board of English DDE. The Registrar of MANUU, Dr Prakash attended the meeting for a while and interacted with the members on some of the items under discussion.

1. Confirmation of Minutes: During this phase Prof Siddiq Ali pointed out that in the last meeting he had insisted on the formulation and adoption of proper guidelines for the M Phil and PhD programs. The Chairman informed the meeting that the process was still going on under the supervision of the different Deans. Meanwhile four students of the first batch (2006) of M Phil English had completed their work. Out of these one Mr Shafiullah had completed all the requisite steps. His reports and his final Viva also have been completed successfully. He is waiting for his result to be announced and the degree to be awarded. The other three have submitted their dissertations and these are in the process of being sent to examiners for evaluation. The DRC will look after the work of proposing Evaluators' panels for the same.

Subsequent to this discussion, the minutes were confirmed.

## Agenda Items taken up for discussion

2. a) The draft syllabus prepared by the Drafting Committee of the DOE was taken up for detailed discussion. Both the external members went through the draft painstakingly and exhaustively. The Registrar evinced keen interest and gave valuable suggestions about some of the new courses proposed. A long discussion ensued regarding the newly designed Paper on Maulana Azad Studies. The Chairman explained that the DOE had long been contemplating a special paper on the life, works and thought of the Founder. This has been visualised as a Foundation Course which, if validated for its content and concept under principles of teachability and testability, might be offered to all students of MA (regular) program as a Foundation Course of 04 credits. The members agreed that this proposal should be brought up before the AC as an Agenda item in the next AC meeting.

Prof Siddiq Ali was of the view that while the notion was excellent, the paper should have a more firm focus relevant to Literary studies. The title of the paper was perhaps appropriate in a general context, but, as a paper offered to the students of MA English only at the moment, it should have a formal literary slant. Dr Prakash and all members of the BOS participated keenly in the discussion. Prof FU Khan suggested that a serious Bibliographical search for valuable secondary material should be made. Dr Quadri mentioned that good material was available on Maulana Azad's political and literary personalities. Prof Wahab Quaiser pf DDE has written an excellent book on Maulana Azad which is being translated into English by Dr Syed Muhammad Haseebuddin Quadri. This book deserves a pride of place in the bibliographic list. HOD English was authorised to supervise the revision and changes suggested before finalising the records.

Works of Maulana Azad were beign translated from Urdu to English by Prof Amina Kishore, Dr Syed Muhammad Haseebuddin Quadri and Dr Shugufta Shaheen. All these would be compiled into a course file format to be provided to students. Later, MANUU would be approached to publish the book as edited work in translation.

(See **Annexure -I** for copy of the Revised Syllabus.)

It was decided that the new syllabus would operate for the new MA I year class whereas the present batch of final year students would continue with their old syllabus.

- b) Proficiency Course in English: The DOE has been running a PCE in English since 2005. So for the course has served as a non credit one for all students of non- English medium courses in MANUU Campus Program. Though the Program was quite popular, the DOE went through a large number of problems due to:
  - (i) Non-availability of teaching hands;
  - (ii) Ennui on part of learning groups; and
  - (iii) No time allocation or formal Timetables

The BOS approved the proposal of DOE to make the PCE a credit based course to carry a value of 100 marks to be run for one semester. Details of the Syllabus of PCE are placed at **Annexure II**

3. The MPhil Syllabus was revised in order to make it uniform with the MPhil course structures of other Departments in the School of Languages, Linguistics and Indology. Further, Prof Siddiq Ali suggested that the special Paper on Fiction was quite lightweight. It was advised that some texts should be added to the existing Syllabus.  
(See Annexure III) Action Taken Report attached.
4. The Department brought up for discussion the proposal for a National Seminar on English **Language and English Language Teaching**. The BOS approved the Proposal and the theme in Toto. Dr Syed Muhammad Haseebuddin Quadri's name was proposed as Organising Secretary of the Seminar. Details of Seminar Proposal are enclosed at Annexure IV.
5. Department of English brought forward a Proposal to student a Departmental Journal. The BOS strongly approved the Proposal. Prof Siddique Ali & Prof FU Khan both emphasised the need for this activity; and recommended that MANUU should take care of the logistics of providing the DOE a suitable running Grant so that the Journal may be published continually. Proposal sheet of the Journal is placed at Annexure V.
6. The matter of the condition of 'Urdu knowing' as one of the criteria for Admission into MA/ MPhil/ PhD in English was discussed. BOS advised HOD to move agenda item regarding this issue at the next meeting of the Academic Council
7. A list of experts was submitted to the BOS for approval as standing list for names of persons to act as Paper Setters, Examiners etc for MA, MPhil/PhD etc. Prof Ali and Prof Khan both suggested that they'd provide more names. The Experts' list should be more broad based and versatile in terms of Areas of expertise and local/ non-local names included.
8. Under any other item, the matter of Regular Program of PhD was proposed by the HOD English and was approved by the BOS. To begin with, 05 seats would be operated. After the staff position eased and the Departmental Library and other Facilities improved, the intake capacity could be increased.



### Agenda of DDE –Ordinary Meeting of the BOS held on 18.6.08

In the post-lunch session, the agenda items of the Distance Education (English) were taken up.

Dr. Gulfishaan Habeeb, Reader in English, DDE presented the agenda of DDE, English which was as follows:

- Inclusion of English as an Optional Subject in B.A.
- Approval of syllabus for English as an Optional Paper
- Approval of pattern of assignments and pattern of question papers
- Approval of SIM writers for the same
- Approval of shift from IGNOU syllabus to DDE syllabus for M.A. English
- Formation of a Committee to devise the Syllabus for M.A. English
- Approval for the introduction of M.Phil. program
- Approval of items for M.Phil. program

The need for the inclusion of English Literature as an optional subject at the B.A. level was explained. The members unanimously agreed to the inclusion of Optional English.

The proposed syllabus for all the three years i.e. four papers was presented before the Board. The Board unanimously agreed to all the paper titles proposed by Dr. Gulfishaan Habeeb.

Regarding Paper I, History of Literatures in English, Prof. Siddiq Ali suggested that an introduction to the study of literature should first be given. The same has been incorporated (Page 1, Annexure 1). It was also suggested that the SIM writers should be given details of themes to be included under each category. Similarly, Prof. Siddiq Ali felt every unit should contain a list of books for further reading including both primary and secondary texts. Dr. Habeeb agreed and ensured that it would be done.

The remaining four papers were finalized in consensus with the Board. (Annexure - 1).

The pattern of the question paper for B.A. Optional English was tabled before the Board. As both Prof. Amina Kishore and Prof. Siddiq Ali pointed out the difficulties likely to be encountered in a paper with starred texts (detailed study), the idea of framing questions exclusively on the starred texts was given up. It was unanimously decided to do away with detailed and non detailed selections. Instead, Part C would contain only one section on long answers where two were proposed earlier. (Annexure – 2)

The pattern of assignments was also placed before the Board. The logic of the pattern was explained. It was approved unanimously without any changes. (Annexure-3)

The Panel of course writers was discussed and the final list is enclosed (Annexure – 4)

Following the reasons given by Dr. Habeeb for proposing a shift from IGNOU syllabus to DDE, MANUU syllabus, the Board unanimously agreed to design a new syllabus for DDE, MANUU which could be implemented after two years.

The Board also felt that there was no need for a separate syllabus formulation committee. The Board in its next meeting could take up the same. However, Prof. Farhatullah Khan strongly recommended that three experts from the panel should be invited as Special Invitees to the next BoS when the issue of syllabus for M.A. English would be taken up.

The Board then finalized the names of Prof. Pushpa Ramakrishna, BRAOU; Prof. Asha Kanwar, IGNOU and Prof. Raj Gopal, EFLU for being invited as Special Invitees.

In response to the proposal of introducing M Phil. through the distance mode, the Board felt that quality should not suffer and that recognized supervisors from universities across India should be eligible to guide the research scholars. It was also felt that parity should be maintained in the syllabus at least in the first two papers between the regular and the distance mode. The third paper (Broad Area of Research) is to be genre based but given the constraints of distance mode, an all-inclusive paper was decided upon with emphasis on practical criticism.

Amina Kishore